



***Absolute Payroll Freedom!***



# *We know your payroll challenges!*

Strict deadlines, slow and cumbersome systems, acres of paperwork to collate, and a myriad of reports to file. Not to mention employees that constantly need information **now**.

Each industry has its own share of problems: Hotels struggle with **time cards**, **service charge**, and the many added earnings and deductions such as **meal allowances**, **split shifts**, **spread-overs**, **thrift funds**, and **union dues** just for starters!

The construction industry has to **track wages by project and job** and has to worry about the risks associated with having large sums of cash on hand just to pay employees on time.

And everyone has to track the now complex system of **tax and statutory deductions and withholdings**. Furthermore, monthly and annual filings must be completed on time in order to avoid stiff penalties.

The payroll manager must juggle all of the above while still providing internal management reports, posting data to the accounts department, and providing assistance to many employee's payroll queries on a daily basis.

Would you believe there's a solution?



## *We can help!*

Payroll is our business. Well, at least one of our businesses. And because we mean business, we have engaged our many other resources to create a one-of-a-kind perfect fit solution for **your** business!

This is a process that has taken many years to perfect, and today we're still making it better!

Antigua Payroll is a perfect symphony of software, hardware, and reporting systems, under the mastership of superb client support and service!

We love what we do! And now you can too. Take a look at the following pages for a detailed description of how we can provide the perfect fit for your enterprise.

Or, if you're already fully convinced, just call the number below or visit us online to begin experiencing **Absolute Payroll Freedom!**



# Benefits and Features

- ✓ **Fast payroll completion!** - Payroll can be completed in as little as 3 easy steps.
- ✓ **Unlimited Storage** – You are only limited by your system's storage capabilities. Now every payroll transaction detail will be just a click away!
- ✓ **Instant lookups and reports** – instantly locate any details about an individual employee, department or the entire organization. Produce advanced management reports in seconds.
- ✓ **Bonus and Advance Vacation Payments** – Easily handle Bonus and other advance lump-sum payments without over-taxing the employee.
- ✓ **Fully integrated Income Tax, Social Security, Levy, and Medical Benefits reports** – That's right! All of your tax reports are built into the software. Produce all of your tax reports in mere minutes!
- ✓ **Electronic Tax Filings** – All of our reports can be printed or exported to PDF (portable data format) and emailed to the relevant tax authority for instant filing.
- ✓ **Completely user configurable** – Have the tax bands changed? Do you suddenly have a new earning or deduction type? Even if an item that used to be taxable is now tax free (or vice versa) you can make these changes on your own – **without the need for a programmer.**
- ✓ **Electronic Banking** – Custom interfaces are available for banks that provide electronic banking. Your payroll information is compiled into a data file and emailed to your bank for direct import into their system.
- ✓ **Bank Payment Reports** – If your bank doesn't support online banking, the system will still provide an advanced report detailing each employee's payment by bank and bank account.
- ✓ **Multiple Bank Accounts** – Employees with multiple bank accounts, loan payments, etc. are no problem!
- ✓ **Multi-user** – Add unlimited workstations at no extra charge!
- ✓ **Enterprise Upsizing** – Step up to a Microsoft SQL Database back-end, or even Terminal Services. We're ready!
- ✓ **Integrates with a variety of electronic time clocks** – Clock data is captured and uploaded directly into our software for instant processing. **Eliminate time cards and buddy-punching!**
- ✓ **Calculates Hotel Service Charge** based on service points and hours worked. This entire process takes less than 2 seconds!
- ✓ **Custom Pay Stubs** – We provide a variety of customised Pay Stubs, based on our perforated forms. Just print, tear and drop into a windowed envelope. We also provide self-sealing forms and machines.
- ✓ **GL Postings Report & Export** – Finally, your end-of-month nightmares are over! The GL Postings Report produces the exact debit and credit postings for your accounting department. Or we can even create a custom GL export interface which creates an export file that can be imported directly into your accounting system.
- ✓ **Accountant Friendly** – Accountants and Accounting Firms will love the ease of handling multiple client payrolls from one system! This is the perfect platform on which to launch a Payroll Bureau.
- ✓ Much, much more that can't be listed in this limited space!

# Screenshots

The screenshot shows a software window titled "99:The xyz company - Employee Maintenance:Browse Mode". At the top, there are tabs for "Employees", "History", "Paychecks", and "Summaries", along with a "Set Filter" button and a "Max. Rows" dropdown set to "1000". Below this is a table of employees:

Employee Number	Rec Id	Name	Address
21413	13	Lewis, David B.	4567 South 13th
21726	68	Matthews, Donald T.	983 Commerce
35889	130	Schultz, Scott	852 Sherman Drive
42827	168	Hale, Larry P.	9734 Lincoln Lane
50663	75	Mitchell, Lonnie K.	45 Country Club Drive

Below the table is a detailed form for the selected employee, 50663, Lonnie K. Mitchell. The form has tabs for "General", "Assignments", "Rates", "Payroll", "HR Info.", and "Custom". The "General" tab is active, showing the following information:

Employee#	50663	C	Preschedule	History	Type	Regular - Regular Employee	
Name	Mitchell, Lonnie K.				City	Sacramento	
Address	45 Country Club Drive			State	California	Abbr.	CA
Address2				Zip	29367-		
Physical Addr	45 Country Club Drive			Tel.	325-625-5419		

**Employee Form:** The Employee Form has six tabbed sections on the bottom half: General, Assignments, Rates, Payroll, HR Info., and Custom. There are four tabbed sections in the upper portion of the form: Employees, History, Paychecks, and Summaries.

## Special Features:

- 1 Pay Rates:** Pay Rates can be automatically assigned via the Class to which an Employee has been assigned. Changing the rate of pay for a Class automatically changes the rate for all Employees who have been assigned to this Class and who have the Always Use Pay Rates from Class checked.
- 2 Tax Tables:** You can create as many tax tables in the program as needed. (There is normally only one Income Tax Table.) Members can be assigned to these tables on an individual basis.
- 3 Pay Check Grid:** A list of all Paychecks issued for the selected Employee is available for viewing.
- 4 Tracking:** Employees can be assigned to any combination of Department, Class, Crew, Job, or Craft.
- 5 Client:** Employees can be assigned to specific clients for billing or job costing purposes.

These assignments are simply the "Home" assignments. An Employee can work in an infinite number of Classes, Crews, Jobs and Crafts for an infinite number of Clients in a single day. Department is designed to be more static.



# Screenshots

Code	Employee Number	Rec Id	Description	Global	Category
1	0	1	Gross Pay	0	*
2	0	2	Net Pay	0	*
4	0	3	Regular	1	R
5	0	4	Reg. Shift 2	0	R
6	0	5	Reg. Shift 3	0	R
7	0	87	Salary	0	R

ID	Change	Employee #	<input type="checkbox"/> Hide Term.	Show Assignments	Set Filter	History	State	Dept.
1		0	Company Code				T	
Description	Gross Pay		<input type="checkbox"/> Global (All Empl.)					
Category	* -- SYSTEM	Amount	0.0000		Worksheet Column .....			
Type	01 -- FIXED RATE	Limit	0.0000		Include			
Frequency	0 -- EVERY PAY PERIOD	Balance	0.0000					

G/L Debit		G/L Credit		Period		Month		Quarter		Year		Tax entities		Advanced											
				0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	<input checked="" type="checkbox"/> Income Tax	<input checked="" type="checkbox"/> Unused (State)	<input checked="" type="checkbox"/> Education Levy	<input checked="" type="checkbox"/> Medical Benefits Employee	<input checked="" type="checkbox"/> Medical Benefits Employer	<input checked="" type="checkbox"/> Unused (Futa)	<input checked="" type="checkbox"/> Social Security (And codes 80-84)	<input checked="" type="checkbox"/> Unused (Workmans Comp)	<input checked="" type="checkbox"/> Unused (Tax codes 85-89)	<input type="checkbox"/> Union Only	Bank					
												Links with Code:		Replace Code .....		Expires .....		Stub Mode		Copy		Assign		Update All	

**Earning and Deduction Codes:** The heart and soul of the CCS Payroll program is its extremely flexible, robust system for creating and assigning Earning and Deduction Codes (hereafter referred to as "Codes"). All of the transactions that, in aggregate, comprise a payroll check are defined in the program as Codes.

Every Code is first created at the Company Level, with an Employee # of zero. If a Code needs to be further defined and/or assigned to specific employees, then Employee Level Codes can be created. Codes can be assigned globally from the Company Level record by checking the Global checkbox. Examples of global Codes would be Regular Pay, Overtime Pay, Income Tax, Social Security, etc.

Tax Entities allow you to provide for pretax deductions. If, for example, you unchecked Income Tax for a loan code, the Loan Repayment would be deducted before Income Tax were calculated, causing this to be a pretax deduction. Doing the same thing to an earning code allows you to select whether that code is taxable or non-taxable.

This combination of Category, Type, Frequency, Amount, Limit, Balance, Include, Expires, and Replace along with who and when Codes are assigned gives you unprecedented flexibility to incorporate complex payroll situations into a fully automated payroll system that will never forget a detail, that will be lightning quick, and that will save you untold time and aggravation.

# Screenshots

Employee Number	Rec Id	WE Date	Dept	Job	Home Cr...	Home Cl...	Crew	Home S...	Hom
35889	398	02/01/2004	034	250	034	08U	350A	1	1
42827	399	02/01/2004	035	130	035	08G	100D	1	1
50663	412	02/01/2004	099	798	083	03D	800H	1	0
53715	400	02/01/2004	034	250	034	08U	350A	1	1
56485	413	02/01/2004	099	547	093	03W	800D	1	0

CD	Dept	Description	Qty	Rate	Total
4	010	Regular	5.000	13.7600	68.80
4	034	Regular	35.000	13.7600	481.60
126	034	Accrued Vac. 4%	40.000	0.5505	22.02

CD	Description	Qty	Total
531	Dental Emp/Spouse (125)	1.000	14.50
90	SS Employee	1.000	33.23
91	SS Employer	1.000	33.23
92	FUTA	1.000	4.29
93	Texas Suta	1.000	28.94
95	Federal W/H	1.000	25.90
98	Medicare Employee	1.000	7.77
99	Medicare Employer	1.000	7.77
765	.02 Union Dues	1.000	0.80
766	Union Dues	1.000	8.94
808	TX W/Comp Painter	1.000	-0.46

Hours	40.00	Gross	550.40	Employee Deductions	91.14
Check date	02/04/2004	Check #	1575	Employer Deductions	73.77
<input type="checkbox"/> Hold		Save		Direct Amt.	0.00
				Chk Amt.	459.26

**The Paycheck Form:** The Paycheck form contains three grids:

- The Employee Grid, across the top, shows all of the Payroll data for the current pay period, broken down by Employee.
- The Earnings Grid, on the left side of the form, shows all of the earnings detail for the selected Employee, broken down by Earning Code.
- The Deductions Grid, on the right side of the form, shows all of the deduction detail for the selected Employee, broken down by Earning Code.

You can locate an employee three different ways:

1. Scroll through the Employee Grid until you locate the desired record.
2. Enter the Employee # in the Emp# text box and press <Enter>.
3. Enter the beginning of the Employee's last name in the Emp# text box and press <Enter>. You will be presented with a window containing all employees whose names begin with whatever you typed in. Select the desired employee and click on OK.

If the selected Pay Period has not been closed out, you can edit any portion of the paycheck, to include deleting Codes, adding Codes, changing amounts, etc. Once the Pay Period has been closed out, the detail is available for viewing, but cannot be edited.

# Sample Reports

Just a few of the 100 plus reports included with the Antigua Payroll system...

## SOCIAL SECURITY ACT 1972

MONTHLY REMITTANCE FORM

REGISTRATION NO.

KEY

EMPLOYER Demo Company  
Any Street

FOR THE MONTH OF August 2007  
St. John's, Antigua, 00000-0000

907967

EARNINGS	
3%	CONTRIBUTION
5%	CONTRIBUTION

PLEASE NOTE THAT EARNINGS EXCLUDE SICK OR MATERNITY LEAVE, SEVERANCE PAY, TRAVELLING & MEAL ALLOWANCE

NUMBER	NAMES OF EMPLOYEES	SEX	EARNINGS AND CONTRIBUTION					TOTAL EARNINGS FOR MONTH	TOTAL 5% CONTRIBUTIONS	NUMBER OF WEEKS WORKED	M / W	COMMENTS
			W/E	W/E	W/E	W/E	W/E MONTHLY SALARY					
000-05-1589	Althea Allaway	F	0.00	0.00	0.00	373.81	0.00	373.81	29.90	1	W	
			2% 0.00	2% 0.00	2% 0.00	2% 11.21	2% 0.00					
			5% 0.00	5% 0.00	5% 0.00	5% 18.69	5% 0.00					
DO NOT WRITE ON THIS LINE												
000-02-4829	Anderson David	M	488.63	0.00	507.60	943.81	0.00	1,940.04	155.20	5	W	
			2% 14.66	2% 0.00	2% 15.23	2% 28.31	2% 0.00					
			5% 24.43	5% 0.00	5% 25.38	5% 47.19	5% 0.00					
DO NOT WRITE ON THIS LINE												
000-00-0007	Anne Poppne	F	819.30	0.00	0.00	0.00	0.00	819.30	65.55	1	W	
			2% 24.58	2% 0.00	2% 0.00	2% 0.00	2% 0.00					
			5% 40.97	5% 0.00	5% 0.00	5% 0.00	5% 0.00					
DO NOT WRITE ON THIS LINE												
000-09-0105	Barney Rubble	F	112.85	500.76	391.69	354.43	0.00	1,359.73	108.77	5	W	
			2% 3.39	2% 15.02	2% 11.75	2% 10.63	2% 0.00					
			5% 5.64	5% 25.04	5% 19.58	5% 17.72	5% 0.00					
DO NOT WRITE ON THIS LINE												
000-05-5111	Bernarde Soux	F	209.65	768.26	354.31	399.01	0.00	1,731.23	138.50	5	W	
			2% 6.29	2% 23.05	2% 10.63	2% 11.97	2% 0.00					
			5% 10.48	5% 38.41	5% 17.72	5% 19.95	5% 0.00					
DO NOT WRITE ON THIS LINE												
000-09-4588	Betty Rubble	F	89.88	467.22	409.58	432.02	0.00	1,398.70	111.90	5	W	
			2% 2.70	2% 14.02	2% 12.29	2% 12.96	2% 0.00					
			5% 4.49	5% 23.36	5% 20.48	5% 21.60	5% 0.00					
DO NOT WRITE ON THIS LINE												
000-03-2260	Bruce Springsong	F	314.49	504.41	430.39	0.00	0.00	1,249.29	99.93	5	W	
			2% 9.43	2% 15.13	2% 12.91	2% 0.00	2% 0.00					
			5% 15.72	5% 25.22	5% 21.52	5% 0.00	5% 0.00					
DO NOT WRITE ON THIS LINE												
000-05-0382	Bue Bromfield	F	374.21	426.10	374.95	399.01	0.00	1,574.27	125.95	5	W	
			2% 11.23	2% 12.78	2% 11.25	2% 11.97	2% 0.00					
			5% 18.71	5% 21.31	5% 18.75	5% 19.95	5% 0.00					
DO NOT WRITE ON THIS LINE												

Signature of Employer \_\_\_\_\_  
Date \_\_\_\_\_

\*Enter "W" if the employee is paid weekly or bi-weekly & "M" if paid monthly.

TOTALS  
CARRIED  
FORWARD

10,446.37

835.70

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N.B. Any employee who's number of weeks worked exceeds the number of weeks in the month has received vacation pay which was counted as one week.

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## Social Security Remittance Report

# Sample Reports

Just a few of the 100 plus reports included with the Antigua Payroll system...

MEDICAL BENEFITS SCHEME MONTHLY REMITTANCE FORM										REGISTRATION NO. <b>007142</b>		KEY EARNINGS 3.12% CONTRIBUTION 3.12% CONTRIBUTION		
EMPLOYER P.O. BOX For the month of		Demo Company Any Street August			2007									
PLEASE NOTE THAT EARNINGS EXCLUDE SICK OR MATERNITY LEAVE, SEVERANCE PAY, TRAVELLING & MEAL ALLOWANCE														
REGISTRATION NUMBER	NAMES OF EMPLOYEES	SEX	EARNINGS AND CONTRIBUTION						Employee Earnings for the Month	Employee Involuntary Savings	NUMBER OF WEEKS WORKED	M	W	COMMENTS
			W	E	W	E	W	E						
-07-4030	Scooby Doo	M	71.05	486.77	426.55	346.72	0.00	1,331.09	93.20	4	W			
			2.49	17.04	14.93	12.14	0.00	46.60						
			2.49	17.04	14.93	12.14	0.00	46.60						
DO NOT WRITE ON THIS LINE			104.80	396.01	351.32	0.00	0.00	852.13						
-07-9126	Erma Georgine	F	3.67	13.86	12.30	0.00	0.00	29.83	59.66	3	W			
			3.67	13.86	12.30	0.00	0.00	29.83						
			3.67	13.86	12.30	0.00	0.00	29.83						
DO NOT WRITE ON THIS LINE			184.87	886.74	536.08	545.08	0.00	2,152.77						
-06-2515	Wilma Flintstone	F	6.47	31.04	18.76	19.08	0.00	75.35	150.70	4	W			
			6.47	31.04	18.76	19.08	0.00	75.35						
			6.47	31.04	18.76	19.08	0.00	75.35						
DO NOT WRITE ON THIS LINE			89.88	467.22	409.58	432.02	0.00	1,398.70						
-09-4588	Betty Rubble	F	3.15	16.35	14.34	15.12	0.00	48.96	97.92	4	W			
			3.15	16.35	14.34	15.12	0.00	48.96						
			3.15	16.35	14.34	15.12	0.00	48.96						
DO NOT WRITE ON THIS LINE			91.09	525.68	266.02	440.28	0.00	1,323.07						
-07-5108	Fred Flintstone	F	3.19	18.40	9.31	15.41	0.00	46.31	92.62	4	W			
			3.19	18.40	9.31	15.41	0.00	46.31						
			3.19	18.40	9.31	15.41	0.00	46.31						
DO NOT WRITE ON THIS LINE			112.85	500.76	391.69	354.43	0.00	1,359.73						
-09-0105	Barney Rubble	F	3.95	17.53	13.71	12.41	0.00	47.60	95.20	4	W			
			3.95	17.53	13.71	12.41	0.00	47.60						
			3.95	17.53	13.71	12.41	0.00	47.60						
DO NOT WRITE ON THIS LINE			297.06	405.33	447.97	465.08	0.00	1,615.44						
-05-0627	Johansen Smith	F	10.40	14.19	15.68	16.28	0.00	56.55	113.10	4	W			
			10.40	14.19	15.68	16.28	0.00	56.55						
			10.40	14.19	15.68	16.28	0.00	56.55						
DO NOT WRITE ON THIS LINE			204.84	539.00	514.48	294.17	0.00	1,552.49						
-04-6472	Thelma Goode	F	7.17	18.86	18.01	10.30	0.00	54.34	108.68	4	W			
			7.17	18.86	18.01	10.30	0.00	54.34						
			7.17	18.86	18.01	10.30	0.00	54.34						
DO NOT WRITE ON THIS LINE			209.65	768.26	354.31	399.01	0.00	1,731.23						
-05-5111	Bernarde Soux	F	7.34	26.89	12.40	13.97	0.00	60.60	121.20	4	W			
			7.34	26.89	12.40	13.97	0.00	60.60						
			7.34	26.89	12.40	13.97	0.00	60.60						
DO NOT WRITE ON THIS LINE			374.21	426.10	374.95	399.01	0.00	1,574.27						
-05-0382	Bue Bromfield	F	13.10	14.91	13.12	13.97	0.00	55.10	110.20	4	W			
			13.10	14.91	13.12	13.97	0.00	55.10						
			13.10	14.91	13.12	13.97	0.00	55.10						
DO NOT WRITE ON THIS LINE			322.44	489.06	343.99	399.01	0.00	1,554.50						
-06-7529	Joey Kensington	F	11.29	17.12	12.04	13.97	0.00	54.42	108.84	4	W			
			11.29	17.12	12.04	13.97	0.00	54.42						
			11.29	17.12	12.04	13.97	0.00	54.42						
DO NOT WRITE ON THIS LINE														

\*Enter "W" if the employee is paid weekly or bi-weekly & "M" if paid monthly.

TOTALS CLAIMED FORWARD

16,445.42	1,151.32
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Signature of Employer \_\_\_\_\_  
Date \_\_\_\_\_

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## Medical Benefits Remittance Report



# Sample Reports

Just a few of the 100 plus reports included with the Antigua Payroll system...

INLAND REVENUE DEPARTMENT  
MINISTRY OF FINANCE AND SOCIAL SECURITY  
EDUCATION LEVY DEDUCTION FORM

FOR OFFICIAL USE ONLY  
REF#:.....  
INV#:.....

Employer: Demo Company  
Address: New Gate St.  
For the month of: August 2007


File No: .....  
I.D. No: 907967

Soc. Security Number	Name of Employee	salary contribution	1st Week	2nd Week	3rd Week	4th Week	5th Week	Total Monthly/weekly Gross income	Deduction	No. Of Weeks Worked	* W B M	Comments
000-07-4030	Scooby Doo	salary	71.05	486.77	426.55	346.72	0.00	1,331.09	22.12	4	B	
		contribution	0.00	9.04	7.54	5.54	0.00					
000-07-9126	Erma Georgine	salary	104.80	396.01	351.32	0.00	0.00	852.13	12.44	3	W	
		contribution	0.00	6.78	5.66	0.00	0.00					
000-06-2515	Wilma Flintstone	salary	184.87	886.74	536.08	545.08	0.00	2,152.77	41.32	4	W	
		contribution	1.50	19.04	10.28	10.50	0.00					
000-09-4588	Betty Rubble	salary	89.88	467.22	409.58	432.02	0.00	1,398.70	23.35	4	B	
		contribution	0.00	8.56	7.11	7.68	0.00					
000-07-5108	Fred Flintstone	salary	91.09	525.68	266.02	440.28	0.00	1,323.07	21.43	4	W	
		contribution	0.00	10.02	3.53	7.88	0.00					
000-09-0105	Barney Rubble	salary	112.85	500.76	391.69	354.43	0.00	1,359.73	21.80	4	W	
		contribution	0.00	9.39	6.67	5.74	0.00					
000-05-0627	Johansen Smith	salary	297.06	405.33	447.97	465.08	0.00	1,615.44	27.88	4	W	
		contribution	4.30	7.01	8.07	8.50	0.00					
000-04-6472	Thelma Goode	salary	204.84	539.00	514.48	294.17	0.00	1,552.49	26.32	4	W	
		contribution	2.00	10.35	9.74	4.23	0.00					
000-05-5111	Bernarde Soux	salary	209.65	768.26	354.31	399.01	0.00	1,731.23	30.78	4	W	
		contribution	2.12	16.08	5.73	6.85	0.00					
000-05-0382	Bue Bromfield	salary	374.21	426.10	374.95	399.01	0.00	1,574.27	26.86	4	W	
		contribution	6.23	7.53	6.25	6.85	0.00					
000-06-7529	Joey Kensington	salary	322.44	489.06	343.99	399.01	0.00	1,554.50	26.36	4	W	
		contribution	4.94	9.10	5.47	6.85	0.00					
000-08-2008	Dennis Hopkins	salary	485.89	443.21	364.63	399.01	0.00	1,692.74	29.82	4	W	
		contribution	9.02	7.96	5.99	6.85	0.00					

## Education Levy Remittance Report

# Sample Reports

Just a few of the 100 plus reports included with the Antigua Payroll system...

		<b>TAXPAYER'S RECEIPT</b>		Tax Centre: ST. JOHN'S		
ANTIGUA - Inland Revenue Department				Document No. :	Due date:	
<b>F47</b>		<b>Pay As You Earn Annual Declaration</b>		09/29/2007		
Tax Account No.:	Tax Period: The Month Starting 08/01/2007	Assessment Period date: 08/01/2007 To 08/30/2007		For Official use Payment Date:		
<b>00000000</b> PAYE Declaration For the Month beginning 08/01/2007				Amount	DUE	PAID
				Tax		
				Penalty		
				Interest		
				Total		
				Revenue Officer for Commissioner		
				Printed on: Tue Aug-18-2009		

<b>PART 1 - TAXPAYER AND TAX IDENTIFICATION</b>		Tax Centre: ST. JOHN'S		For Official use Payment Date:	
<b>Demo Company</b>		Document No. :	Amount	DUE	PAID
		Date Issued :	Tax		
			Penalty		
Tax Account No.:	Tax Period: The Month Starting 08/01/2007	Due Date: <b>09/29/2007</b>	Interest		
Assessment Period date: 08/01/2007 To 08/30/2007		Filing number:	Total		
			Revenue Officer for Commissioner		

## PART 2 - TAX DECLARATION AND CALCULATION

In accordance with Part IV, Section 15 & 17 of The Personal Income Tax Act, 2005 of Antigua and Barbuda, I now make payment of the tax withheld from the employment income paid to my employees during the tax period indicated above.

( 10 )	Total number of employees	( 10 )	28
( 15 )	Total employment income paid	( 15 )	11,446.96
( 20 )	Total allowances and benefits paid	( 20 )	
( 25 )	Total emoluments paid (line15+line20)	( 25 )	11,446.96
( 30 )	Total income tax actually withheld and to be paid for the month	( 30 )	0.00
( 35 )	Total Income Tax withheld and paid for the year to date	( 35 )	850.00

I certify that the information on this return is correct, complete, and fully discloses my liability for the related tax.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_

# Sample Reports

Just a few of the 100 plus reports included with the Antigua Payroll system...

**00000000**  
**Paycheck Stub Listing**  
 For the Period Ending 08/11/2007

Tue Aug-18-2009  
 6:29 pm  
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EMP # 1		NAME: Scooby Doo		SS#: 000-07-4030		CHECK DATE 08/11/2007		CHECK#		
Weekly Point Value:		0.00		PERIOD ENDING 08/11/2007				0		
DESCRIPTION	HOURS	RATE	AMOUNT	YTD AMT	DEDUCTIONS	AMOUNT	YTD AMT	TAXES	AMOUNT	YTD AMT
Regular	29.00	6.88	199.52	262.43			0.00	Soc. Sec. Emp	14.60	16.73
Holiday	17.00		175.44	175.44				Medical Ben.	17.04	19.53
Service Charge	1.00		111.81	119.95				Education Lev	9.04	9.04
<b>EARNINGS</b>		<b>TAXES</b>	<b>DEDUCTIONS</b>	<b>NET</b>	<b>YTD TAXES</b>	<b>YTD EARNINGS</b>	<b>YTD DEDUCTIONS</b>	<b>YTD NET</b>		
486.77		40.68	0.00	446.09	45.30	557.82	0.00	512.52		

EMP # 2		NAME: Erma Georgine		SS#: 000-07-9126		CHECK DATE 08/11/2007		CHECK#		
Weekly Point Value:		0.00		PERIOD ENDING 08/11/2007				0		
DESCRIPTION	HOURS	RATE	AMOUNT	YTD AMT	DEDUCTIONS	AMOUNT	YTD AMT	TAXES	AMOUNT	YTD AMT
Regular	23.50	6.88	161.68	251.06			0.00	Soc. Sec. Emp	11.88	15.02
Holiday	8.00		82.56	82.56				Medical Ben.	13.86	17.53
Holiday (Ovr)	2.00		30.96	30.96				Education Lev	6.78	6.78
Service Charge	1.00		120.81	136.23						
<b>EARNINGS</b>		<b>TAXES</b>	<b>DEDUCTIONS</b>	<b>NET</b>	<b>YTD TAXES</b>	<b>YTD EARNINGS</b>	<b>YTD DEDUCTIONS</b>	<b>YTD NET</b>		
396.01		32.52	0.00	363.49	39.33	500.81	0.00	461.48		

EMP # 3		NAME: Wilma Flintstone		SS#: 000-06-2515		CHECK DATE 08/11/2007		CHECK#		
Weekly Point Value:		0.00		PERIOD ENDING 08/11/2007				0		
DESCRIPTION	HOURS	RATE	AMOUNT	YTD AMT	DEDUCTIONS	AMOUNT	YTD AMT	TAXES	AMOUNT	YTD AMT
Regular	26.50	9.50	251.75	416.10			0.00	Soc. Sec. Emp	26.60	32.15
Overtime	8.50	14.25	121.13	121.13				Medical Ben.	31.04	37.51
Holiday	16.00		228.00	228.00				Antigua Incom	5.82	5.82
Holiday (Ovr)	7.00		149.63	149.63				Education Lev	19.04	20.54
Service Charge	1.00		136.23	156.75						
<b>EARNINGS</b>		<b>TAXES</b>	<b>DEDUCTIONS</b>	<b>NET</b>	<b>YTD TAXES</b>	<b>YTD EARNINGS</b>	<b>YTD DEDUCTIONS</b>	<b>YTD NET</b>		
886.74		82.50	0.00	804.24	96.02	1,071.61	0.00	975.59		

EMP # 4		NAME: Betty Rubble		SS#: 000-09-4588		CHECK DATE 08/11/2007		CHECK#		
Weekly Point Value:		0.00		PERIOD ENDING 08/11/2007				0		
DESCRIPTION	HOURS	RATE	AMOUNT	YTD AMT	DEDUCTIONS	AMOUNT	YTD AMT	TAXES	AMOUNT	YTD AMT
Regular	32.00	6.88	220.16	296.82			0.00	Soc. Sec. Emp	14.02	16.72
Holiday	8.00		82.56	82.56				Medical Ben.	16.35	19.50
Service Charge	1.00		164.50	177.72				Education Lev	8.56	8.56
<b>EARNINGS</b>		<b>TAXES</b>	<b>DEDUCTIONS</b>	<b>NET</b>	<b>YTD TAXES</b>	<b>YTD EARNINGS</b>	<b>YTD DEDUCTIONS</b>	<b>YTD NET</b>		
467.22		38.93	0.00	428.29	44.78	557.10	0.00	512.32		

EMP # 5		NAME: Fred Flintstone		SS#: 000-07-5108		CHECK DATE 08/11/2007		CHECK#		
Weekly Point Value:		0.00		PERIOD ENDING 08/11/2007				0		
DESCRIPTION	HOURS	RATE	AMOUNT	YTD AMT	DEDUCTIONS	AMOUNT	YTD AMT	TAXES	AMOUNT	YTD AMT
Regular	33.00	6.88	227.04	304.73			0.00	Soc. Sec. Emp	15.77	18.50
Holiday	8.00		82.56	82.56				Medical Ben.	18.40	21.59
Holiday (Ovr)	3.00		46.44	46.44				Education Lev	10.02	10.02
Service Charge	1.00		169.64	183.04						
<b>EARNINGS</b>		<b>TAXES</b>	<b>DEDUCTIONS</b>	<b>NET</b>	<b>YTD TAXES</b>	<b>YTD EARNINGS</b>	<b>YTD DEDUCTIONS</b>	<b>YTD NET</b>		
525.68		44.19	0.00	481.49	50.11	616.77	0.00	566.66		

# Sample Reports

Just a few of the 100 plus reports included with the Antigua Payroll system...

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**Payroll Recap**  
 As of the Period Ending 8/11/2007

Tue Aug-18-2009  
 6:22 pm  
 Page:1

Current Earnings -- 000 Default Department					Summaries	For active and inactive employees			
Description	Rate	Qty	Total	YTD		CURRENT	MONTH	QUARTER	YEAR
<b>1 Scooby Doo</b>					Regular	199.52	262.43	262.43	262.43
4 Regular	6.88	29.00	199.52	262.43	Holiday	175.44	175.44	175.44	175.44
14 Holiday	0.00	17.00	175.44	175.44	Other earnings	111.81	119.95	119.95	119.95
80 Soc. Sec. Employee	0.00	1.00	14.60	16.73	<b>Compensation</b>	<b>486.77</b>	<b>557.82</b>	<b>557.82</b>	<b>557.82</b>
81 Soc. Sec. Employer	0.00	1.00	24.34	27.89	Fed. Wages	374.96	446.01	446.01	446.01
90 Medical Ben. Employ	0.00	1.00	17.04	19.53	Social Sec.	9.98	11.44	11.44	11.44
91 Medical Ben. Employ	0.00	1.00	17.04	19.53	Medicare	7.06	8.09	8.09	8.09
98 Education Levy	0.00	1.00	9.04	9.04	Local WH	9.04	9.04	9.04	9.04
100 Service Charge	0.00	1.00	111.81	119.95	Other Taxes	14.60	16.73	16.73	16.73
Check# 0	Date	08/11/2007			<b>Net (Reg/1099)</b>	<b>446.09</b>	<b>512.52</b>	<b>512.52</b>	<b>512.52</b>
<b>2 Erna Georgine</b>					Regular	161.68	251.06	251.06	251.06
4 Regular	6.88	23.50	161.68	251.06	Holiday	82.56	82.56	82.56	82.56
14 Holiday	0.00	8.00	82.56	82.56	Other earnings	151.77	167.19	167.19	167.19
15 Holiday (Ovr)	0.00	2.00	30.96	30.96	<b>Compensation</b>	<b>396.01</b>	<b>500.81</b>	<b>500.81</b>	<b>500.81</b>
80 Soc. Sec. Employee	0.00	1.00	11.88	15.02	Fed. Wages	275.20	380.00	380.00	380.00
81 Soc. Sec. Employer	0.00	1.00	19.80	25.04	Social Sec.	8.12	10.27	10.27	10.27
90 Medical Ben. Employ	0.00	1.00	13.86	17.53	Medicare	5.74	7.26	7.26	7.26
91 Medical Ben. Employ	0.00	1.00	13.86	17.53	Local WH	6.78	6.78	6.78	6.78
98 Education Levy	0.00	1.00	6.78	6.78	Other Taxes	11.88	15.02	15.02	15.02
100 Service Charge	0.00	1.00	120.81	136.23	<b>Net (Reg/1099)</b>	<b>363.49</b>	<b>461.48</b>	<b>461.48</b>	<b>461.48</b>
Check# 0	Date	08/11/2007							
<b>3 Wilma Flintstone</b>					Regular	251.75	416.10	416.10	416.10
4 Regular	9.50	26.50	251.75	416.10	Overtime	121.13	121.13	121.13	121.13
8 Overtime	14.25	8.50	121.13	121.13	Holiday	228.00	228.00	228.00	228.00
14 Holiday	0.00	16.00	228.00	228.00	Other earnings	285.86	306.38	306.38	306.38
15 Holiday (Ovr)	0.00	7.00	149.63	149.63	<b>Compensation</b>	<b>886.74</b>	<b>1,071.61</b>	<b>1,071.61</b>	<b>1,071.61</b>
80 Soc. Sec. Employee	0.00	1.00	26.60	32.15	Fed. Wages	750.51	935.38	935.38	935.38
81 Soc. Sec. Employer	0.00	1.00	44.34	53.58	Social Sec.	18.18	21.97	21.97	21.97
90 Medical Ben. Employ	0.00	1.00	31.04	37.51	Medicare	12.86	15.54	15.54	15.54
91 Medical Ben. Employ	0.00	1.00	31.04	37.51	Fed WH	5.82	5.82	5.82	5.82
95 Antigua Income Tax	0.00	1.00	5.82	5.82	Local WH	19.04	20.54	20.54	20.54
98 Education Levy	0.00	1.00	19.04	20.54	Other Taxes	26.60	32.15	32.15	32.15
100 Service Charge	0.00	1.00	136.23	156.75	<b>Net (Reg/1099)</b>	<b>804.24</b>	<b>975.59</b>	<b>975.59</b>	<b>975.59</b>
Check# 0	Date	08/11/2007							
<b>4 Betty Rubble</b>					Regular	220.16	296.82	296.82	296.82
4 Regular	6.88	32.00	220.16	296.82	Holiday	82.56	82.56	82.56	82.56
14 Holiday	0.00	8.00	82.56	82.56	Other earnings	164.50	177.72	177.72	177.72
80 Soc. Sec. Employee	0.00	1.00	14.02	16.72	<b>Compensation</b>	<b>467.22</b>	<b>557.10</b>	<b>557.10</b>	<b>557.10</b>
81 Soc. Sec. Employer	0.00	1.00	23.36	27.85	Fed. Wages	302.72	392.60	392.60	392.60
90 Medical Ben. Employ	0.00	1.00	16.35	19.50	Social Sec.	9.58	11.42	11.42	11.42
91 Medical Ben. Employ	0.00	1.00	16.35	19.50	Medicare	6.77	8.08	8.08	8.08
98 Education Levy	0.00	1.00	8.56	8.56	Local WH	8.56	8.56	8.56	8.56
100 Service Charge	0.00	1.00	164.50	177.72	Other Taxes	14.02	16.72	16.72	16.72
Check# 0	Date	08/11/2007			<b>Net (Reg/1099)</b>	<b>428.29</b>	<b>512.32</b>	<b>512.32</b>	<b>512.32</b>



# Sample Reports

Just a few of the 100 plus reports included with the Antigua Payroll system...

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Paycheck Department Register  
For the Period Ending 08/11/2007

Tue Aug-18-2009  
6:26 pm  
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**Totals for Department 000 Default Department**

DESCRIPTION	HOURS	WAGES	DESCRIPTION	TOTALS	EARN
Regular	871.00	7,659.43	Social Security Employee	447.13	14,904.74
Overtime	30.50	404.08	Social Security Employer	745.24	DED 1,294.67
Holiday	265.50	3,051.40	Medical Ben. Employee	521.65	NET 13,610.07
Holiday (Ovr)	20.00	332.05	Medical Ben. Employer	521.65	
Service Charge	26.00	3,457.78	EIC	39.13	
			Antigua Edu Levy	286.76	

TOTAL CHECKS 28

TTL HRS	1,213.00	TTL EARN	14,904.74	TTL DED	1,294.67	NET	13,610.07
REG HRS	871.00	OVR HRS	30.50	VAC HRS	0.00	HOL HRS	265.50
						OTH HRS	46.00

**Totals for this Report**

1	Gross Pay	14,904.74
2	Net Pay	13,610.07
4	Regular	7,659.43
8	Overtime	404.08
14	Holiday	3,051.40
15	Holiday (Ovr)	332.05
80	Social Security Employee	447.13
81	Social Security Employer	745.24
90	Medical Ben. Employee	521.65
91	Medical Ben. Employer	521.65
95	EIC	39.13
98	Local W/H	286.76
100	Service Charge	3,457.78

# Why Antigua Payroll?

**Simply put, "because we're the best!"** Hands-down, no questions! Our payroll solution provides unparalleled speed, power, and versatility. Here's what you can expect as an Antigua Payroll client:



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Link	Source	Pattern Name	Garment Type	Yarn Weight	Yardage	Size	Yarn Used
1	Wing	Wing	Wing	Wing	Wing	Wing	Wing
2	Wing	Wing	Wing	Wing	Wing	Wing	Wing
3	Wing	Wing	Wing	Wing	Wing	Wing	Wing
4	Wing	Wing	Wing	Wing	Wing	Wing	Wing
5	Wing	Wing	Wing	Wing	Wing	Wing	Wing
6	Wing	Wing	Wing	Wing	Wing	Wing	Wing
7	Wing	Wing	Wing	Wing	Wing	Wing	Wing
8	Wing	Wing	Wing	Wing	Wing	Wing	Wing
9	Wing	Wing	Wing	Wing	Wing	Wing	Wing
10	Wing	Wing	Wing	Wing	Wing	Wing	Wing
11	Wing	Wing	Wing	Wing	Wing	Wing	Wing
12	Wing	Wing	Wing	Wing	Wing	Wing	Wing
13	Wing	Wing	Wing	Wing	Wing	Wing	Wing
14	Wing	Wing	Wing	Wing	Wing	Wing	Wing
15	Wing	Wing	Wing	Wing	Wing	Wing	Wing
16	Wing	Wing	Wing	Wing	Wing	Wing	Wing
17	Wing	Wing	Wing	Wing	Wing	Wing	Wing
18	Wing	Wing	Wing	Wing	Wing	Wing	Wing
19	Wing	Wing	Wing	Wing	Wing	Wing	Wing
20	Wing	Wing	Wing	Wing	Wing	Wing	Wing
21	Wing	Wing	Wing	Wing	Wing	Wing	Wing
22	Wing	Wing	Wing	Wing	Wing	Wing	Wing
23	Wing	Wing	Wing	Wing	Wing	Wing	Wing
24	Wing	Wing	Wing	Wing	Wing	Wing	Wing
25	Wing	Wing	Wing	Wing	Wing	Wing	Wing
26	Wing	Wing	Wing	Wing	Wing	Wing	Wing
27	Wing	Wing	Wing	Wing	Wing	Wing	Wing
28	Wing	Wing	Wing	Wing	Wing	Wing	Wing
29	Wing	Wing	Wing	Wing	Wing	Wing	Wing
30	Wing	Wing	Wing	Wing	Wing	Wing	Wing

**No more spreadsheets!** We are the first to admit that spreadsheets are extremely useful and will never lose their place in the office – but that place just isn't payroll. They are cumbersome at best, and always create reporting nightmares. Any data that needs to be compiled across pay periods is therefore extremely error-prone. Good riddance!



**Welcome to the world of 21<sup>st</sup> Century Payroll Computing!** Instant results, seamless data integration, up-to-the-minute reporting, and so much more! Welcome aboard!



**You get to go home early. Finally!** And why shouldn't you? You will still produce your quota of work (even more) just in much less time! The biggest problem now will be how to spend all that extra time! Hmmm...



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*Caribbean Star Airlines*



*Galley Bay Hotel*



*Curtain Bluff Hotel*



*St. James's Club Resort*



*Antigua Barbuda Investment Authority*



*Cable Television*

## ***Other prominent clients include:***

City View Hotel

Mr. Plywood Lumber & Hardware

Casa Ltd.

Coconut Beach Resort

Carlisle Bay Resort

Gloria's Supermarket

Leeward Construction

Heritage Hotel

Island Academy

Joe Mike's Hotel

Antigua Slipway Ltd.

St. John's Dev. Corp

Sun Printing Ltd.

The Sticky Wicket Restaurant

The Athletic Club



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